

## Frequently Asked Questions on Changes to the Biosketch, Other Support, and Facilities/Other Resources Pages

The GCO has compiled a list of questions that the research community had asked regarding the changes to the Biosketch and Other Support pages and the GCO responses to them. This information supplements the [Biosketch FAQs](#) and [Other Support FAQs](#) that are posted on the NIH website. The information is organized in the following sections:

- I. [Biosketch Page](#)
  
- II. [Other Support Page](#)
  - A. [General Other Support](#)
  - B. [Foreign Awards](#)
  - C. [In Kind](#)
    1. [General In Kind](#)
    2. [Research Consulting](#)
    3. [Personnel \(e.g., Students, Trainees, Volunteers, etc.\)](#)
  - D. [Calendar Months, Project Dates, and Dollars](#)
  - E. [Subawards](#)
  - F. [Certification](#)
  - G. [Gifts](#)
  - H. [GCO and Institutional Resources](#)
  - I. [Other Support Template](#)
  
- III. [Facilities & Other Resources and Equipment Pages](#)

## I. Biosketch Page

Q# 1. Are we still able to list relevant publications in the Biosketch?

Yes, relevant publications are still listed in the Biosketch.

Q# 2. I volunteer as a member of an IACUC at a local community college. Do I need to include this on my Biosketch?

Yes, unpaid professional positions are included in section B entitled "Positions, Scientific Appointments, and Honors."

Q# 3. What is the maximum number of projects an investigator can list in Section A, the Personal Statement of the Biosketch?

There is no maximum of research projects you may list in Section A. There's a 5 page overall limit.

Q# 4. I was a physician in the Israeli military a long while ago and held an administrative but not academic position. Do I need to report this on the Biosketch?

You may include this position. Investigators must include all active positions and scientific appointments. Positions and appointments that are no longer active are optional, and may be included as appropriate in support of the application.

Q# 5. Is it true that on the NIH biosketch I don't have to list former positions?

That is true. See Q # 4 for more information.

Q# 6. Do I only include paid positions on my biosketch?

No, include all current positions and scientific appointments, whether or not they are salaried. See the NIH Biosketch Section B Instructions for complete information.

Q# 7. Work on this project will be conducted at another institution at which I have an appointment. Do I need to include this appointment?

Yes, include this appointment on your biosketch.

Q# 8. I have an appointment in China at China's Best Medical College restricted to teaching and mentoring. I plan to offer graduate students there the opportunity to travel to New York and to do their theses at Mount Sinai working on this grant. Do I need to include this appointment on my Biosketch?

Yes, include this appointment on your biosketch.

Q# 9. I have an appointment at Moscow State University in Russia restricted to teaching and mentoring. I am mentoring a student there on her graduate thesis. The thesis topic is unrelated to my grant application. I don't plan to involve her or any future Moscow State students in my NIH funded research. Do I need to include this appointment on my biosketch?

Yes, include this appointment on your biosketch.

Q#10. How do I cite my interim research project using a *Digital Object Identifier* (DOI) if we're not allowed to include URL addresses or http links? I don't want my application to be rejected.

✘ Do not cite like this:  
[https://doi.org/10.1016/\[investigator name\].2026.101058](https://doi.org/10.1016/[investigator name].2026.101058)

✔ Cite like this.  
 DOI: 10.1016/[investigator name].2026.101058

## II. **Other Support**

### A. **General**

Q# 11. What is Just in Time?

This is the process where the NIH collects documentation that is not included in the application but is required to make an award from the applicant institution. The eRA Commons Just-in-Time link appears on the "Status" screen within 24 hours after the impact score has been released for project within the fundable range. NIH also issues Just-in-Time emails for all applications that receive an overall impact score of 30 or less. Applicants should not submit any Just-in-Time information until a specific request for information is received via email from the system and/or grantor agency.

The Other Support page for each senior/key personnel is one of the required pieces of information in the JIT submission.

Q# 12. What is overlap?

Click [here](#) for the NIH definition of scientific, budgetary, and commitment overlap and click [here](#) for Dean's Office/GCO Guidance on providing.

An example of scientific overlap would when NIH is reviewing a project under consideration for funding and the same project has also been submitted to the American Heart Association.

An example of budgetary overlap would a PI of 2 projects one on heart disease and the other in hypertension. The same clinical lab are used for both projects.

Q# 13. What is a Primary Site?

The primary site is the awardee institution. This is the entity that is receiving the funds directly from the NIH.

Q# 14. Will other federal agencies be updating their Other Support requirements?

Yes, perhaps not as extensively but all the Federal agencies are required under Federal order.

Q# 15. Can we assume that all federal agencies will be moving to this same format like the CDC and NIOSH?

Every funding agency is coming out with their own guidance. NIH and NSF for example have different guidance for Other Support pages so we're not assuming the CDC will use the same format as the NIH.

Q# 16. I am a recipient of an internal award for COVID 19 funding. Does that go on my Other Support page?

Yes, if you are a recipient of an internal grant competition, include it in the Projects/Proposals section.

Q# 17. Should the Other Support page contain active, pending and completed projects?

No, the NIH changed the requirements and they do not want completed projects on the Other Support page. Use the Biosketch Section A Personal Statement if you wish to highlight completed projects.

Q# 18. Should we revise the Other Support to reflect the different requirements for RPPRs vs JITs?

As of January 25, 2022, there are no longer changes between the other support pages.

Q# 19. Do I include Adjunct and Voluntary Appointments on my Other Support page?

Yes, include adjunct and voluntary appointments on the OS page.

Q# 20. Why is the NIH interested in reviewing investigators' foreign contracts and agreements?

Some foreign agreements include clauses such as if there are any inventions created on the projects that he/she is working on, they must be patented in that foreign country rather than in the United States.

Q# 21. Do Other Support Pages for Mentored Career Development Awards follow their own set of instructions or do they follow the new format?

Both. These instructions for Mentored Career Development Awards from the SF 424 Guide still apply:

Include "Current and Pending Support" pages for each of the mentor and co-mentor(s). You do not need to include "Current and Pending Support" pages for the candidate. Each mentor/co-mentor(s)'s "Current & Pending Support" attachment is limited to 3 pages." Additional FAQs on Mentored Career Development Awards can be found on the [NIH FAQ OS page](#).

Q# 22. I am submitting Other Support pages for my JIT grant. Do I include my JIT grant on my OS page?

Yes. Please include the JIT grant in the OS pending section. It is recommended to include a note next to the JIT grant such as "[under JIT review]."

## B. Foreign Awards

Q# 23. I have a dual appointment with the University of Ontario. I am a PI on a grant for the Canadian Institutes of Health there. Do I need to include this on my Other Support page?

Yes, this financial resource directly supports your research endeavors. It is necessary to include this award on your Other Support page. Please include sections labeled Icahn School of Medicine at Mount Sinai and University of Ontario under both the awarded and pending portions of your Other Support page and list this grant in the appropriate spot. See GCO's OS Instructions re: reporting global effort on multiple research appointments.

Q# 24. I am an Adjunct Professor at Fudan University. I am listed as a Co-Investigator on a Chinese National Science Foundation award held by that University. I do not personally receive any compensation, but the grant pays for technicians' salaries and the supplies for the aim that I work on when visiting Fudan. Do I need to include this award on my Other Support page?

Yes, this financial resource directly supports your research endeavors. It is necessary to include this appointment on your Other Support page. Please include sections labeled Icahn School of Medicine at Mount Sinai and Fudan University under both the awarded and pending portions of your other support and list this grant in the appropriate spot. See GCO's [Other Support Instructions](#) for information on reporting global effort on multiple research appointments.

Q# 25. I was awarded a postdoctoral fellowship from the Onassis Foundation in Greece. A stipend is paid directly to me. Do I need to include this award on my Other Support page?

Yes, this financial resource directly supports your research endeavors. It is necessary to include this appointment on your Other Support page.

Q# 26. I am a Pulmonologist and I do consulting work for Teva Pharmaceuticals in Israel in their asthma program. On behalf of Teva, I consult on the development of a monoclonal antibody that specifically targets IL-5 in order to interrupt its production. My research at Sinai focuses on treating respiratory disorders. Do I need to include my consulting position on my Other Support page?

No, this consultancy does not support your research endeavors. It is not necessary to include this activity on your Other Support page. However, don't forget to include this consulting work on your annual Conflict of Interest Disclosure.

Q# 27. I just won a Nobel Prize from Karolinska Institute! Do I need to include this award on my Other Support page?

First off, congratulations! It is not necessary to include this award on your Other Support page because prizes are specifically excluded.

## C. In Kind Support

### 1. General In Kind

Q# 28. What does In Kind mean?

In kind contributions are non-monetary contributions such as office/laboratory space, equipment, supplies, or employees or students supported by an outside source. In kind also includes volunteers.

Below are some examples of in kind support.

- fellow being paid by Canadian Institutes of Health working in the PIs lab
- donated high value cell lines or custom knock out mice

- lab at another institution PI has access to use
- volunteer in Investigator's lab paid by an external third party

Q# 29. Do you have any guidelines for assessing the cost of in kind contributions?

Please provide a reasonable estimate. For example, you can probably look at comparable cell lines that are available for commercial purchase.

Q# 30. It is my understanding that I don't need to report on start up funds. How about seed funding?

Start up funds and seed funds are the same. You don't need to report on this as long as this funding is from Mount Sinai. However, if you are receiving seed funds from an external source, you do need to report on this.

Q# 31. Is there a timeframe for which In Kind reporting applies? If the PI received \$5,000 from a foreign lab for research and has spent it within 2 months, does it need to be reported?

Completed in kind donations are not reported. In the new NIH Other Support format, in kind contributions are for active and pending only and not completed.

Q#32. Do I include other internal non seed funding on my Other Support page?

Do not include internal non seed funding if it is for general expenses. Internal grant competitions are included in the Projects/Proposals rather than the In Kind section.

Q# 33. If I don't have any In Kind Contributions, what do I list?

On the new NIH OS format, include an In Kind section and type "None."

Q# 34. What does outside source mean in relation to In Kind donations?

That means an activity paid by a third party. An outside source would not be Mount Sinai.

Q #35. Should the return of Indirect Costs back to the department be included in the in kind section?

No, this is not considered an in kind contribution.

## **2. Consulting (Research)**

Q# 36. Regarding research consulting activities that must be disclosed, is this only for the agreements that have been reviewed and approved by Mount Sinai? Do we need to include personal agreements that have not reviewed and approved by Mount Sinai?

All consulting agreements must be vetted at Sinai. Please review [Mount Sinai's consulting policy](#).

Q# 37. I do some Consulting outside of my Mount Sinai appointment, do I need to put that on my Other Support?

Yes. Consulting should go in the In-Kind section on the Other Support document if it is research related consulting. Include the estimated amount paid, but DO NOT include effort. If the research related consulting work is with a foreign company/institution, please send GCO a copy of the agreement you have in place because we are required to provide this to the NIH as "Supporting Documentation."

Q# 38. I am earning \$10,000 in consulting fees from Cornell to conduct research. Does this go on my Other Support page? And where?

Yes, if you are using the new NIH Other Support format, include in the In Kind section.

Q # 39. Can you explain the difference between research and non-research consulting activities?

Here are some examples:

Non-research consulting would be a faculty member's expert testimony at a trial or consulting to develop a curriculum at a medical school.

Research consulting would be the statistical work on a project. Please keep in mind that Mount Sinai has specific rules about consulting and the use of Mount Sinai resources, only the de minimus use of the library and computer are allowable. Please review [Mount Sinai's consulting policy](#).

Q# 40. How do I list effort on my consulting agreement?

List with a dollar value rather than with effort.

Q #41. How do I list the value of the consulting agreement that is a rate based rather than a set amount?

Provide a reasonable estimate of the amount. If, for example, the amount is \$100 an hour for up to 50 hours of work, list \$5,000.

Q# 42. Will you have separate session regarding reporting other employment and requirements for maintaining consulting agreements, etc.?

The GCO will have more information about reporting other employment and maintaining the required agreements.

### **3. Personnel (e.g., Students, Trainees, Volunteers, etc.)**

Q# 43. I have research staff partially supported by an Interagency Personnel Agreement (IPA) at the Bronx VA. Do I need to disclose this on my Other Support page?

Yes, if you are using the new NIH Other Support format, include in the in kind contributions section.

Q# 44. I am a mentor on a training grant and have a T32 fellow working with me on my NIH grant. Do I report this?

You may be reporting this on your RPPR submission.

- RPPR > Section D.1 > Participants  
Instructions:  
Provide or update the information for: ... “(2) each person who has worked at least one person month per year on the project during the reporting period, regardless of the source of compensation (a person month equals approximately 160 hours or 8.3% of annualized effort).”
- The GCO has received clarification from the NIH that fellows supported by T and F grants at Sinai do not need to be reported as In Kind Contributions on the Other Support page.

Q# 45. Do I have to list former students who worked in the lab in the In Kind section?

No. If you have active or pending students paid directly by a third party, please include those in the In Kind section.

Q# 46. For RPPR Other Support, if a foreign postdoctoral trainee is working in the lab with their own funding from their university, does this go under the new in kind section?

Yes, if you are using the new NIH Other Support format, include in the “In Kind contributions” section.

Q# 47. Are summer and high school students considered an in kind contribution?

Yes, if these students are paid directly by a third party include in the “In Kind contributions” section.

#### **D. Calendar Month Effort and Dates and Dollars**

Q# 48. Regarding project start and end dates, I noticed that the NIH sample OS page includes the Month and the Year only (e.g., 7/2021). Do I need to include the Day (e.g., 7/1/2021) too?

The NIH will accept both the Month/Year and the Month/Day/Year formats.

Q# 49. What years do I include in the Person Months table for the studies listed on my OS?

You should list the year of budget Period END DATE for the current and all outgoing years, and you may remove any previous/completed years as well. NIH recently clarified that the year indicated in the effort table should correspond to the fiscal year in which the budget period ends. Note that each institution’s fiscal year is defined by the institution. At Sinai, the fiscal year starts January 1 and ends December 31.



Thus, moving forward, for Sinai OS, the year we identify in the effort table should reflect the year in which the budget period in question ends. For example, if the budget period is 9/1/2023 – 8/31/2024, then **2024** is the year that should be entered for that period. Please be aware subaward institutions may have different fiscal years and should prepare their OS using their methodology on years.

Q# 50. Regarding disclosing calendar month effort for RPPRs, do I list for the upcoming year only or all the remaining years?

List the prospective CM effort for all of the remaining years, not just the upcoming year

Q# 51. For CM, what do you include when a grant begins for example in September 2022 and the investigator's effort is 4 CM for the entire first year of the grant?

Include 4 CM. Include the entire effort for the year of the grant you are reporting on. Remember to include the future years' effort as well.

Q# 52. How do I report effort when an investigator has more than one appointment? This is not a person employed by a VA Medical Center.

The time commitment cannot exceed 12 calendar months. Appointments at other institutions do need to be included. These can often be complicated so please contact your GCO Grants Specialist for assistance.

Q# 53. In program projects grants, when an investigator has effort on 2 or more subprojects, should all effort be lumped together and listed as one number or would each subproject and effort on it be listed separately?

Per the [NIH Other Support FAQs](#), effort should only be included for the subproject. If the Investigator is on multiple subprojects, list each project with the amount of effort for each project.

Q# 54. On Active Other Support, do we list total award for all project period from the current NOA or original NOA?

If you review the current NOA, you will find the amounts that were previously allotted on the first page and the amounts that are committed for the future later in the NOA. Add these amount together for the total award.

Also keep in mind that if your grant has been awarded for many competitive segments, list the total award for all the years in the current competitive segment only. For example, if your grant has been running since 7/1/2003, do not include the total award amount starting from then. Include the total award from the most recent competitive segment which is for 5 years from 7/1/2023 to 6/30/2028.

Q# 55. Do I need to submit an OS page with my RPPR if I have the same grants as the previous year's submission but my effort changed?

No, do not submit the OS with the RPPR. If you have for example, reported 3 active grants in last year's OS submission to the NIH and you still have the same 3 active grants, you don't need to report the change in effort to the NIH. These instructions remain the same.

Q# 56. I am the PI on many pharmaceutical sponsored multi-site clinical trials. I am the PI and/or Co-Investigator on many pharmaceutical sponsored multi-site clinical trials. My effort on each trial varies based upon how many participants get enrolled in the trial during a particular period and is always a very low amount. How do I list my effort on the Other Support page for these studies?

List the trials separately and in addition, provide a reasonable cumulative calendar month estimate of effort. Industry clinical trial efforts can be listed as cumulative when the efforts are both very low and highly variable since this combined effort provides a more accurate representation of the overall time spent on these studies rather than attempting to come up with individual study efforts that lack precision.

Q# 57. I need to report an award on my Other Support that has Multiple PIs and/or Co-Investigators, do I list the overall Total Cost for that award or only the portion going to my lab?  
You should list the Total Cost that Mount Sinai receives for that award (if a subaward, only our subaward portion). The only time you should separate out the specific amount YOUR Lab receives, is when the NIH specifically requests that you differentiate such information.

#### **E. Subawards**

Q# 58. What is primary place of performance on a subaward?

It is a subawardee rather than the primary site.

Q# 59. How should we list the "source of support" for subawards?

If you are a subaward on a grant with NYU from the NIH, for example, list the "source of support" as "NYU-NIH."

Q# 60. How do we explain these changes to our subawards to ensure they are also compliant?

If a subawardee institution also receives direct NIH funding, they should be following their own policies and procedures. If the Other Support appears to be incorrect, ask them to consult with their sponsored programs office.

Q #61. My subaward is in year 3 of what we expect to be a 5 year grant. What dollar amount do I put on my Other Support page?

Most subawards on grants are obligated for a particular budget period only. Therefore, report on the total costs for 3 of the 5 years. We do not report on future budget periods in cases where the prime

institution has not obligated the future year funds in the agreement. If you are awarded year 4 in the future, add the total cost of that year to the amount you are reporting. And the same is true for year 5.

Q #62. My subaward is in year 3 of what we expect to be a 5 year grant. Do I include my proposed CM for years 4 and years 5? Is the answer different if I am a Multiple PI (MPI) of a subaward?

This question pertains to the new NIH Other Support format.

Most subawards on grants are obligated for a particular budget period only. Therefore, report on year 3 effort only. See FAQ above for more information. If you are awarded year 4 in the future, report on CM of Y4. And the same is true for year 5. This does not apply to grants on which you are an MPI for the subaward. On MPI grants, do report on the future periods.

Q#63. I am a subaward on a grant that the funding agency has already awarded. A subaward has not been issued to Sinai yet. Do I list this grant as active or pending?

If the NIH or another funding agency has already issued the award notice and we are waiting our subaward agreement, please do include in the “pending” section but we do need to take it into consideration when determining commitment overlap. Add a clause to the entry stating “Mount Sinai has not received the agreement but we do anticipate receiving.”

Q #64. Can you advise how to best share this information and the review process with subawards, in particular international subawards?

You can provide subawardees the information provided on the NIH website which includes an OS samples. The SharePoint template is for ISMMS use and was not intended for subaward use.

Q# 65. Do investigators from other institutions need to certify his/her Other Support page for JIT and RPPR submissions?

Yes, each investigator needs to certify his/her OS document.

## **F. Certification**

Q# 66. What are some examples of acceptable electronic signatures?

Adobe and DocuSign are examples of acceptable electronic signatures. Please review [GCO's Other Support: Adobe Acrobat Signature Certification Instructions](#). Please note wet signatures are not allowable.

Q# 67. Can I paste my PI's signature into the Other Support page?

This question pertains to the NIH Other Support format. Never paste anyone else's signature into a document. There are criminal liabilities and you may be in violation of the False Claims Act. If the investigator is away and isn't signing because he/she hasn't seen the document, that is a serious problem. If they get charged, their defense is going to be that you forged their signature, so don't do it.

Q# 68. Will the NIH offer the opportunity to correct mistakes before they begin prosecuting people for unintentional oversights?

You may wish to review the high profile public cases of investigators who have been indicted. Please be aware that many defendants claim unintentional oversight. Click [here](#) for a recent example.

Q# 69. Should the Investigator sign the draft of the OS page before submitting to the GCO?

GCO will accept signed and unsigned drafts.

Q# 70. Does the investigator sign off on his/her OS page each time he/she submits the OS page to the NIH? For example, we are including the investigator's OS page for 5 different submissions to the GCO. Does the investigator need to sign each time?

Yes, each OS page is unique. The overlap statement that he/she are including will be unique for each submission since you are comparing that particular grant with the other entries on the page.

Q# 71. How do I know if my investigator is giving me accurate, comprehensive information? How do I verify this? Can I assume that the GCO will verify the information as part of a review?

The federal government is aware there is information that administrative staff and the GCO will not know. That is why they are now requiring the investigators to sign off on the other support on the new NIH format. The GCO confirms information against the InfoEd database and conformity with NIH guidelines.

## **H. Gifts**

Q# 72. Do gifts need to be reported on the Other Support pages?

Gifts do not need to be reported on the Other Support Page. The NIH defines gifts as follows:

Gifts are resources provided where there is no expectation of anything (e.g. time, services, specific research activities, money, etc.) in return.

An item or service given with the expectation of an associated time commitment is not a gift and is instead an in-kind contribution and must be reported as such.

Q# 73. Do philanthropic donations go on the Other Support page? Does it meet the definition of gift in the FAQ above? If so, it is a gift and does not need to be reported.

Some philanthropic donations may need to be reported as in kind contribution. We will need more information from you to consider.

Q# 74. Does my international award need to be disclosed on the Other Support page?

It depends. Is it a grant? If so, yes include and you will also be including CM effort that does count towards your effort and your 12 calendar months.

If it is not a grant, we will need more information from you to determine if this is an in kind contribution.

Q# 75. A foundation has provided my department a challenge grant, which provides unrestricted funds for general research activities such as the purchase of supplies. This funding is used across multiple funded and unfunded projects. The foundation requests that we refer to this grant at meeting presentations and papers.

Do we need to include this as in-kind support? Would all investigators need to include it? Would they then refer to the total award amount, or need to figure out how much of the award they have accessed?

If the funds are truly unrestricted, and there is no expectation of anything (e.g. time, services, specific research activities, money, etc.) in return, then this is a gift that does not need to be disclosed.

If the funds are not a gift, then this is a monetary resource that should be listed in Other Support, with the total award amount provided.

## **H. GCO and Institutional Resources**

Q# 76. Will the GCO Grants Specialist be able to provide Total Costs for each project?

Yes, but the GCO expects that once people receive that information that they will maintain it. We understand that you don't have access to other department's grants information and you're going to need to contact GCO.

Q# 77. Has the GCO considered creating an OS template so that we all use a relatively standardized format?

Yes, visit the [Other Support SharePoint Site](#) to access the new templates, samples, shared folders, and instructions.

Q# 78. Will GCO provide examples of each of these new documents?

Please refer to the NIH samples of the [Biosketch](#) and [Other Support](#) pages.

Q# 79. Is Mount Sinai considering creating an Office of Other Support rather than involving hundreds of people across the institution and causing much confusion?

The GCO has collaborated with the Office of Research Services to create [Other Support SharePoint Site](#) which includes templates, samples, shared folders, and instructions.

We are also working on a process to maintain foreign agreements.

Q# 80. Will GCO be working with COI Office to be able to share with departments copies of consulting agreements and CpOI disclosure forms which list some of the requested information?

Yes and No. We are going to accept the investigator's word for items that the NIH does not require. For example, if an Investigator signs that the agreement is 10,000 we are not requesting a copy. We may revisit this at a later date. Also keep in mind that the investigator is signing the OS form acknowledging that false, fictitious, or fraudulent statements or claims may subject him/her to criminal, civil, or administrative penalties.

The COI office already allows GCO access to see if a yes has been answered to foreign agreements. Keep in mind those actual agreements need to go to the NIH under the new regulations. GCO has been working with COI to make sure that the mandatory disclosures are there for foreign appointments.

Q# 81. With all these new requirements, have departmental processes changed for OS page review?

No, the departments are still involved in the Other Support review process. Keep in mind that department administrators may not have knowledge of in kind contributions and other appointments so make sure the investigators are involved in the review of this page.

## **H. Other Support Template**

Q# 82. Can you please clarify the entry of Calendar Months for each sponsored project submission in the excel template. Do I enter CM for the first grant year or CM for the current year? *Updated 8/30/2023*

The NIH only requires the current and future years. GCO enforces this. Please remove terminated years.

Q# 83. If I work in an Institute with faculty in multiple departments, will there be a folder for the Institute or do I need to request access from all the departments?

If a faculty has appointments in multiple departments, the Other Support resides in the primary department. If you need access contact the faculty member or the department administration who can provide Investigator specific access.

Q # 84. When "Notify" is selected, will the document automatically be shown to the person being alerted or does the person need to log-in to SharePoint for access?

The person needs to log on to SharePoint to access a document. Individuals can also set up notifications

to alert them when documents are changed.

Q# 85. Are SharePoint notifications via email?

Yes.

Q# 86. Can we save other information in these SharePoint folders related to OS in addition to the template?

You can but the GCO strongly encourages you not to put too many documents in there because it will be more difficult to locate them. Please do save the excel document and the latest other support page.

Q# 87. Are we able to see the Other Support pages from other departments?

No, unless you are given access.

Q# 88. Will the investigator certify anything via SharePoint once the Other Support is assembled via mail merge?

No. After the mail merge occurs, the OS is also generated in Microsoft Word. You will turn that into a PDF which the investigator does need to sign. It is not necessary to sign the version of the OS that you submit to the GCO. The final OS version approved by the GCO does need investigator certification. Again, this is done outside of SharePoint.

Q#89. DOD Other Support format is different from the NIH Other Support format. Do we create 2 versions? *Updated 8/30/2023*

The excel format will remain the same and use the SharePoint DOD template rather than the NIH.

Q# 90. Can you please clarify what will be review process by GCO? Do we tell our Specialist to go to the folder once it is ready to be reviewed or will we email Word mail merge?

Please check with your Grants Specialist. GCO specialists and the departments they work with have slightly different processes. In addition, you may also have a submission that includes Other Support for 10 investigators in different departments, and it may be more expeditious to send all documentation in one email with word documents attached to the specialist rather than have him/her review many different SharePoint folders trying to find everything.

Q# 91. How do we use the template for projects that have 6 and 7 years and not just for no cost extensions?

The template has been updated to include 6<sup>th</sup> and 7<sup>th</sup> years.

### **III. Facilities & Other Resources and Equipment Pages**

Q# 92. Do we need to assign monetary value on Facilities Page? Do we need to list \$s there?

No, a dollar value does not need to be assigned to an in kind contribution on the Facilities and Other Resources and Equipment pages.